To all members of Blackawton Parish Council **11 May 2023**

You are hereby summoned to attend the monthly meeting of Blackawton Parish Council to be held on **Tuesday 16 May 2023** at **7:30 p.m. in Blackawton Village Hall** for the purpose of transacting the following business.

Carbon Savvy Session 2 – Home Energy

OPEN FORUM – The Chair invites Questions from Parishioners

AGENDAS

Annual Meeting of the Parish Council

1. **Election of Chair**
2. **Chair's Signature of Declaration of Acceptance of Office**
3. **Election of Vice-Chair**
4. **Apologies for absence**
5. **To declare any interests in items on the Agenda**
6. **Receipt of Councillors' Declarations of Acceptance of Office**
7. **Receipt of Councillors' signature of agreement to receive Summons by email**
8. **Ordinary Meetings of the Parish Council**

To determine the time and place of ordinary meetings of the full council.

9. **Appointments to special areas of responsibility**
   To confirm appointments for a Footpath Warden and a Tree Warden.
   To consider vacancies for a Health Representative & a Snow Warden.
10. **To approve updated BPC's Delegations of Authority to the Clerk**
11. **To approve updated Standing Orders which include new Model Standing Order covering financial controls and procurement**
12. **To note Financial Regulations approved 4/10/22 and that there are no later Model Regulations.**
13. **Asset Register** – To confirm the Asset Register as at 31/03/23
14. **Confirmation of arrangements for insurance cover in respect of all insurable risks**

To note the three year agreement which ends 3/5/26

15. **Review of the Council's Subscriptions to other bodies**
16. **Review of the Council's Contracts**
17. **Review of the Council's Direct Debit mandates**
18. **Review of the Council's Bank mandates**
19. **Approval of the list of due payments which arise on a regular basis as the result of a continuing contract , statutory duty, or obligation, and which can be authorised by the Clerk**
20. **Review of the list of the Council's policies and procedures**
21. **Approval of the 2023 Statement of Internal Controls**
22. **Approval of the 2023 Risk Register Review**

Ordinary Meeting of Blackawton Parish Council

1. **Declarations of Interest**
   To receive declarations of Members' interests in Agenda items
2. **Co-option to fill vacancies for Parish Councillors**

To consider the candidates for co-option.

To consider further action to co-opt by initial 7 June deadline.

3. Minutes of Previous Meetings

To approve minutes of the Meeting held on 4 April 2023.

4. Report from South Hams District Council Councillor

5. Report from Devon County Council Councillor

6. Planning Applications

6.1. SHDC Planning Decisions

To note the decisions as follows:

- 3929/22/FUL & 3930/22/LBC Larcombe Farm East Allington TQ9 7QB. Application for planning approval and listed building consent for conversion of existing listed barn (part of which was historically built as a house) into additional self contained domestic accommodation ancillary to the existing farmhouse to which it is attached. Along with erection of an outbuilding for storage and bat roost. Conditional Approval.
- 0591/23/HHO 4 Cheavestone Lea Blackawton TQ9 7AU. Householder application for conversion of garage to recreational/quietspace. Conditional Approval.
- 4163/22/CLE The Brake Blackawton TQ9 7DE. Certificate for lawfulness for existing use of: The workshop as a furniture making workshop, Jackson's Cabin and Jake's place as independent unit of residential units. Use of buildings have been undertaken for a period of 10yrs. Certificate of lawfulness also sought for the development of: The Workshop, Jackson's Cabin, Jake's Place, The Studio & the Bakehouse. Buildings have been complete for in excess of four years. Cert of Lawfulness (Existing) Certified.

6.2. Planning Inspectorate Decision

To note the decision as follows:

- APP/K1128/W/22/3305440 Land adjacent Two Gates, Blackawton to Oldstone Cross, Blackawton TQ9 7BL. DISMISSED – 3691/21/OPA

6.3. Review of New Applications

To comment to SHDC on the following applications:

- 1447/23/FUL Land at SX 830 514 Blatchmore Lane Bugford. Provision for a Temporary Agricultural Worker's Dwelling (mobile home/log cabin). Neighbouring Parish Consultee.
- Application for full variation of a premises licence for The Old Sorting Office, Hauley Road, Dartmouth, TQ6 9AA known as Bar 1620.

7. Consultations

- Government consultation, new Infrastructure Levy to reform S106 and CIL system of development contributions. Closes 9 June 2023.

8. Sewage in Rivers

To consider asking Blackawton's MP to take action to make storm event overflows illegal.

9. 20's Plenty for Devon Campaign

To consider whether to resolve to formally decide to support this campaign.

10. Churchyard Wall Repair

To note the School has reported a problem & quote requested by BPC for repairs.

11. French Furze - ~Transfer of the ownership of the 'School Land'

To note meeting was held by Vistry in April 2023.

12. Finance

12.1. Update on Current Financial Position

To receive Reports.

12.2. Payments & Receipts

To authorise the following payments

- Society of Local Council Clerk's membership, Annual Membership Fee pro-rata, £73.26
- ICCM, Annual membership Fee, £95.00
- DALC Annual Membership Fee, £237.88
- ARCAAS Cemetery 18 April & 2 May £108.00 each visit
- ARCAAS Churchyard 18 April & 2 May, £96.000 each visit
- Blackawton Community Shop, Annual Parish Meeting Refreshments, £44.60
- Clerk, April Expenses Reimbursement, £36.83

To note payments made since the last meeting:

- ICO, Annual Fee, £35.00
- Clerk, April Salary, £474.49
- HMRC, April, £122.20
- NEST Pensions, April, £42.77

12.3. Receipts

- DCC, Highways CMEF Lengthsman grant, £300.00
- HMRC, VAT Claim 21/22, £885.80

13. Clerk's Core Hours

To consider the overtime claim and a review of the core hours allocation.

14. Next Meeting

To confirm the next meeting of the Parish Council will be held on Tuesday 6 June 2023 at 7:30 p.m.

15. Closure of the Meeting

To consider passing a resolution in accordance with the 1960 Public Bodies (Admission to Meetings) Act to exclude the public and press during consideration of the following item(s) because of the commercial-in-confidence nature of the business.

16. Tree Works Quotes

To consider the quotes for work to trees and/or to replace avenue of cherry trees in the Churchyard.

17. Churchyard Wall Repair Quote

To consider the quote for the repairs.

PRESS AND MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND

Annette Thom
Parish Clerk