

**To all members of Blackawton Parish Council**

**2 March 2018**

You are hereby summoned to attend the monthly meeting of Blackawton Parish Council to be held at **7:30 p.m.** on **Tuesday 6 March 2018** in **Blackawton Village Hall** for the purpose of transacting the following business.

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***OPEN FORUM – The Chairman invites Questions from Parishioners***

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**AGENDA**

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**1. Apologies**

To receive apologies for absence

**2. New Councillor's Declarations of Acceptance of Office and agreement to receive Agendas by email**

To receive a signed declaration from the co-opted Parish Councillor.

To sign the agreement to receive emailed Agendas.

**3. Declarations of Interest**

To receive declarations of Members' interests in Agenda items

**4. Minutes of Previous Meetings**

To approve minutes of the Meetings held on 6 February 2018 and 27 February 2018.

**5. Report from County Councillor**

To note and agree any action necessary following verbal reports

**6. Report from District Councillor**

To note and agree any action necessary following verbal report.

**7. Planning Issues**

**7.1. SHDC Planning Approvals/Refusals**

To note the decisions as follows:

- 3587/17/FUL Sea Glimpse Blackawton Totnes TQ9 7DE. Replacement dwelling and garage (Amendments to consent 06/2523/15/F). Conditional Approval.

**7.2. Review of New Applications**

To comment, with recommendations as necessary, to South Hams on the following applications:

- 0318/18/VAR Development At Sx 8052 5109, Town Farm, School Lane, Blackawton, Devon. Application for variation of condition 2 (Approved Plans) following grant of planning permission 06/0992/14/F (Erection of 60no. dwellings, employment floorspace, highway layout, incidental open space, car parking, playspace for Blackawton Primary School and multi-use games area).
- 4337/17/FUL 2 West Hartley, Blackawton, TQ9 7DT. READVERTISEMENT (Revised Plans Received) Internal and external alterations to dwelling.
- Application to vary the premises licence for The Laughing Monk Restaurant, Totnes Road, Strete, Dartmouth, TQ6 0RN. The application is to:
  - Include the sale of alcohol for consumption off the premises (currently only consumption on the premises permitted).
  - Amend the layout of the premises to include a new deli area and outside seating.
  - Remove the embedded conditions under Annex 2 of the premises licence (including alcohol only being sold ancillary to a meal) and replace with conditions addressing the four licensing objectives.

**7.3. Consultations**

Strete Neighbourhood Plan published in draft form for consultation closes noon on Tuesday 03/04/2018.

**8. DCC Consultation**

Review of traffic sensitivity classification of the highway – for roadworks. Closes 31 March 2018.

**9. Parish Weed Control**

To agree BPC's preferred approach for discussion with SHDC.

**10. Community Website**

To agree BPC's feedback on initial site.

**11. Finance**

**11.1. Update on Current Financial Position**

To receive report.

**11.2. Payments Made, Due and Received**

To agree and make payments as required:

- Salary February 2018 £554.30
- MAT Electrics, night landing site and a new power supply £7,970.72 (incl VAT)
- HMRC PAYE February 2018 £43.81
- Westdown Farm Ltd, Cemetery hedge trimming, £54.00 (incl VAT)
- SHDC, TAP funded weed spraying 2017, £126 (incl. VAT)
- CE07, Reimbursement of February phone bill & stamps

To note payment received: Transparency Code grant £523.55 from NALC towards the new community website

To note shared 2018/19 TAP grants of £635.05 for drain clearance, £399.40 for the supplementary lengthsman service, and £311.53 for village weed spraying.

To note expected grant £3,294.37 towards Air Ambulance night landing site.

**11.3. Internet Banking**

- To agree that the Clerk will be authorised to have full Delegate user access to BPC Bank Accounts.
- To agree that the Clerk will Create transactions that have been approved in accordance with BPC Financial Regulations and that the transactions will then be authorised by two signatories (see Application for Delegate user access Terms and Conditions 5.2.2).
- To agree that signatories may obtain internet banking access and to note that they must comply with BPC Financial Regulations and Lloyds Bank security requirements.
- To agree that a standing order will be used to meet BPC's obligations for the Clerk's base pay and pension contributions.

**11.4. Payroll**

To consider approval for all HMRC payroll to be processed by the Clerk.

**11.5. General Data Protection Regulations**

To receive a short briefing.

**12. Annual Parish Meeting**

To agreed date (between 1 March and 1 June) and subject(s).

**13. Correspondence**

To note, and respond as necessary to, miscellaneous correspondence.

Sent

- Tozers, 14/2/18, Thank-you for removal of cemetery bin.
- Invitations to Air Ambulance Night Landing Site event and official switching on on-site 15 March 2018 at 6:30 pm. All welcome!

Received

- SHDC fly tipping posters

**14. Reports from Parish Councillors and Wardens**

To note, and agree action on, verbal reports.

Cllr Perry to report on establishment of Christmas lights working party.

**15. Future Meeting**

To confirm the date for the next meeting of the Parish Council 10 April 2018.

*Annette Thom*  
*Parish Clerk*