

To all members of Blackawton Parish Council

1 July 2016

You are hereby summoned to attend the monthly meeting of Blackawton Parish Council to be held at 7:30 p.m. on Tuesday 5 July 2016 in Blackawton Village Hall for the purpose of transacting the following business.

OPEN FORUM – The Chairman invites Questions from Parishioners

AGENDA

1. Apologies

To receive apologies for absence

2. Declarations of Interest

To receive declarations of Members' interests in Agenda items

3. Minutes of Previous Meetings

To approve minutes of the Meeting held on 7 June 2016.

4. Report from County Councillor

To note and agree any action necessary following verbal report.

5. Report from District Councillor

To note and agree any action necessary following verbal report.

6. Planning Issues

6.1. SHDC Planning Approvals/Refusals

To note the decisions as follows:

- 0814/16/FUL The Normandy Arms, Chapel Street, Blackawton, Devon, TQ9 7BN. Change of use of public house to create two dwellings with associated parking and garden areas. Conditional Approval.
- 0481/16/FUL West Dreyton Farm, Blackawton, Devon, TQ9 7DJ. Full planning application for the conversion of stone barns to 3 residential dwellings. Conditional Approval.

6.2. Consultations

- Joint Local Plan, Plymouth City Council, South Hams District Council and West Devon Borough Council, closes 12 of August 2016
- South Hams District Council, Events Policy Consultation, closes 29 July 2016
- South Hams District Council, Consultation on transfer an area of land East of Ivybridge from the Parish of Ugborough to the Town of Ivybridge, closes 9 September.

6.3. Licensing applications

- Hillfield (Yellow Bridge Developments LLP for Hillfield Village, Hillfield, Dartmouth, TQ6 0LX.) New premises licence application. Comments close 8 July 2016.
- Nkuku (Mr James Richard Sawyer for Nkuku, Brockhills Barns, Harbertonford, Totnes, TQ9 7PS.) New premises licence application. Comments close 8 July 2016.
- Saveurs Totnes (Saveurs Limited for Saveurs, 3 Fore Street, Totnes, TQ9 5DA.) New premises licence application. Comments close 18 July 2016.

Representations and further information: Licensing Department at South Hams District Council or email licensing@swdevon.gov.uk.

7. Community Open Day

To discuss the arrangements and preparation for the Open Day on 10 September 2016.

8. Finance

8.1. Update on Current Financial Position

To receive report.

8.2. To discuss Internal Audit Report

8.3. Payments Made, Due and Received

To agree payments as follows:

- Clerk June 2016 Salary £369.60 & HMRC PAYE £92.20
- IAC Ltd for internal audit £180.00

To note payment received: £65.00 for Exclusive Right of Burial

8.4. Update of signatories to accounts with Lloyds Bank

To confirm the addition of Cllrs Perry and Joyce and the removal of Cllrs Wreyford and O'Toole as signatories to both BPC bank accounts.

To confirm the authorisation of the Clerk, Annette Thom, to make administrative enquires about both accounts.

9. To agree the process to carry out reviews of:

- Financial Regulations
- Presentation of financial reports and budget
- Risk review
- Standing Orders
- Code of Conduct.

10. Maintenance of Churchyard wall and entrances

To consider TJD Construction's offer to donate preventative maintenance work done to date.

To consider how to proceed with work to cut flush vegetation growing on the outside of the wall in view of difficulty finding quotes from Chapter 8 qualified contractors.

11. Weedspraying

To decide whether SHDC use Roundup or pearl to carry out weedspraying in the Village.

12. Reports from Parish Councillors and Wardens

To note, and agree action on, verbal reports.

13. Future Meetings

To confirm the date of the Parish Council Meeting.

A. Thom

Annette Thom
Parish Clerk